



Voicemail

Accessing your Voicemail

Standard Phone

1. Dial 999#
2. When prompted for your password, enter your 4-digit extension number.
3. Refer to your Yoursip Telecom welcome email for your 4-digit extension number.

IP Phone

1. Use your phone's voicemail button to automatically dial access code.
2. When prompted for password, enter your 4-digit extension.
3. Your 4-digit extension number is displayed while your phone is not in use on the LCD screen.
4. Refer to your phone's user manual if you cannot locate the voicemail button.

Changing Voicemail Password

1. Press '0' for mailbox options
2. Press '5' to change password
3. Follow the prompts